# Forms Package Changes effective 1<sup>st</sup> December 2014



## **Commercial Package**

#### **New Forms**

- Agreement to End an Appointment of Agent
- Notice of Ending of Appointment/Reappointment of Agent (Letting & Management)
- Notice of Ending of Appointment/Reappointment of Agent (Sales Open Listing)
- Notice of Ending of Appointment/Reappointment of Agent (Sales Sole or Exclusive Agency)
- PO Form 6 with Schedule for Business Sales
- PO Form 6 with Schedule for Commercial Letting &/or Management
- PO Form 6 with Schedule for Commercial Sales
- PO Form 6 without Schedule

#### **Changed Forms**

- Client's Confirmation of Receipt of Appointment
- Conjunction Agreement
- Contract For Sale of Business
- Contract For Sale of Commercial Land and Buildings
- Contract For Sale of Commercial Lots in a Community Titles Scheme
- Notice of Assignment of Appointment

#### **Deleted Forms**

- Buyers Commercial Confirmation
- PAMD Form 21a (Business Sales and Purchases)
- PAMD Form 21a (Commercial and Industrial Sales)
- PAMD Form 21a (Lease & Property Management)
- PAMD Form 21a (No Schedule)
- Section 153 Notice of Sale of Resident Agent's Business

### **Residential Property Management Package**

#### **New Forms**

- Notice of Ending of Appointment/Reappointment of Agent (Letting & Management)
- PO Form 6 with Schedule for Holiday and Permanent Letting &/or Management
- PO Form 6 with Schedule for Holiday Letting &/or Management
- PO Form 6 with Schedule for Permanent Letting &/or Management
- PO Form 6 with Schedule for Permanent Letting &/or Management (excluding Insurance Item)
- PO Form 6 with Schedule for Permanent Letting &/or Management (excluding Page Initialling)
- PO Form 6 without Schedule

#### **Changed Forms**

Agreement to End an Appointment of Agent

- Client's Authorisation to Modify Listed Rental Price
- Client's Confirmation of Receipt of Appointment
- Conjunction Agreement
- Notice of Assignment of Appointment

#### **Deleted Forms**

- PAMD Form 20a (Holiday Letting)
- PAMD Form 20a (No Insurance)
- PAMD Form 20a (No Schedule)
- PAMD Form 20a (Permanent & Holiday Letting)
- PAMD Form 20a (Permanent Letting)
- PAMD Form 20a (With Insurance No Initials)
- PAMD Form 20a (With Insurance)

## Residential Property Sales Package

#### **New Forms**

- Agreement to End an Appointment of Agent
- Notice of Ending of Appointment/Reappointment of Agent (Open Listing)
- Notice of Ending of Appointment/Reappointment of Agent (Sole or Exclusive Agency)
- · Notice of Shortening of Cooling-Off Period
- Notice of Waiver of Cooling-Off Period
- PO Form 6 with Schedule for Auction Reserve Price Notice
- PO Form 6 with Schedule for Residential Sales
- PO Form 6 with Schedule for Residential Sales (with CMA attached)
- PO Form 6 with Schedule for Residential Sales (with Listing Form & CMA attached)
- PO Form 6 with Schedule for Residential Sales (with Listing Form attached)
- PO Form 6 without Schedule
- PO Form 7 Disclosure of Beneficial Interest to the Seller
- PO Form 8 Disclosure to Prospective Buyer

#### **Changed Forms**

- Auction Reserve Price Notice
- Bidder Registration
- Buyer's Acknowledgement Prior to Signing (House and Land)
- Buyer's Acknowledgement Prior to Signing (Residential Lots in a Community Title Scheme)
- Buyer's Receipt Acknowledgement On Completion
- Client's Confirmation of Receipt of Appointment
- Comparative Market Analysis
- Conditions of Sale for the Auction of Real Property
- Conjunction Agreement
- Contract for Sale of House and Land
- Contract for Sale of Residential Lots in a Community Titles Scheme
- Notice of Assignment of Appointment
- Presentation of Sales Contract Email Body (Prior to Signing)
- Presentation of Sales Contract Letter (Prior to Signing)
- Presentation of Sales Contract Process (Prior to Signing)
- Seller's Authorisation to Modify Listing Price

#### **Deleted Forms**

- Contract For Sale of House and Land (Auction)
- Contract For Sale of Residential Lots in a Community Titles Scheme (Auction)
- Notice of Re-Presentation of Documents (Prior to Signing the Contract)
- PAMD Form 22a (Sales & Purchases No Schedule)
- PAMD Form 22a (Sales & Purchases with CMA (No Rating))
- PAMD Form 22a (Sales & Purchases with Listing Form & CMA (No Rating))
- PAMD Form 22a (Sales & Purchases with Listing Form)
- PAMD Form 22a (Sales & Purchases)
- PAMD Form 23 Reappointment of Real Estate Agent, Pastoral House or Auctioneer
- PAMD Form 24a Appointment To Act As Auctioneer
- PAMD Form 24a Appointment To Act As Auctioneer (With Schedule)
- PAMD Form 27c Selling Agent's Disclosure to Buyer
- PAMD Form 28 Disclosure of Beneficial Interest To Seller
- PAMD Form 30c Warning Statement
- PAMD Form 32a Lawyer's Certifications
- Presentation Letter Prior to Signing (Residential Lots in a Community Titles Scheme)
- Presentation Process Prior to Signing (Residential Lots in a Community Titles Scheme)
- Section 149 Statement to Proposed Buyer